

Philly KiDZ Initiative AM/After School COVID-19 Operation Notification

Dear Parents and Families,

Given the COVID-19 (Coronavirus) crisis that is spreading through our country, I want to assure you that we are monitoring the situation closely. Based on information we have at this time through our communications with the Philadelphia School District OST Office, we will be returning back to full operations at all the schools effective August 31st, 2020, the first day the children return to school.

Upon our resuming After School and AM Services, we will be taking extra precautions to ward off Coronavirus. We are taking these extra steps to support the health and safety of your children, your family and our staff.

Please take note of the following changes to our policies and procedures:

Continued Vigilance in After School/AM Care

- During AM Care/After School, children will be greeted at the door. **Parents and other family members WILL NOT BE ALLOWED TO ENTER the AM Care program** with their child. Prior to parents leaving the site, a trained staff member will take the child's temperature and record it on the Roll Sheet. If the child is exhibiting a temperature of <100.4 during the AM Care or After School, they will not be allowed into the program and will need to go home with the parent/guardian. The following questionnaire will need to be filled out by the parents, prior to dropping off their children in AM Care.
 - Do you live with anyone or have you had close contact with anyone who has been diagnosed with COVID-19 within the past 14 days?
 - Do you or anyone in your household have a fever, cough and/or shortness of breath?
 - Do you or your child(ren) have any other signs of communicable illness such as a cold or flu?
- Children will be required to wash/sanitize their hands immediately upon entering the Philly KiDZ program and every time they use a bathroom throughout the day. When children arrive at the After School program, pending school dismissal, they will be escorted into the nearest bathroom where they will wash their hands, prior to being escorted to the cafeteria/classroom.
- Children will be required to wear face coverings if mandated by the Philadelphia School District.
- All Philadelphia School District protocols will be strictly adhered to. Philly KidZ will work diligently to insure the safety and health mandates are followed by working with the Maintenance Department in order to maintain all areas used by Philly KiDZ clean and sanitized.

- **Upon dismissal from Philly KiDZ, parents/guardians will need to let the program supervisor know that they have arrived to pick up their child. Parents/guardians will not be allowed to enter the buildings and a Philly KiDZ Staff member will walk their child out to the front door. This procedure will limit direct contact and help us to maintain social distancing in order to minimize the infection.**

Healthy Environment

- We will separate children into smaller groups that fall within the CDC guidelines.
- We will not share equipment and will clean equipment between uses.
- All Philly KiDZ utilized areas will remain separated to reduce the number of children in one area and to reduce the possibility of viral transmission.
- Staff will disinfect high-touch surfaces, such as door handles, light switches, faucets, etc.
- **TOYS WILL NOT BE SHARED**, we urge you to speak to your child and make sure they understand that their toys stay in the backpack at After School.
- We will perform an enhanced deep cleaning at the end of each day, on all touched surfaces using CDC approved cleaners and disinfectants.
- Staff will have access to anti-bacterial hand sanitizers and disposable gloves and use them as needed.
- Staff will wash/scrub their hands and make sure that children's hands are washed at a minimum once per hour (noted by the CDC as the most effective preventive measure).
- **Parents/Guardians will not be permitted to collect their children within the school buildings.**

Meal Preparation & Service

- All surfaces will be disinfected prior to and after all Twilight Meals/Snacks and feedings using CDC- or EPA- approved products. Children will be separated 6 feet apart, in designated seating when eating in the lunchroom. We will work diligently with the Philadelphia School District Maintenance Department to adhere and maintain the utmost highest standards inside the buildings.
- All staff will wash hands before and after meal preparation and feeding.

Child Safety and Illness Protocol for the Flu/Covid Season

- **Should a child exhibit any symptoms of COVID, including cough, elevated temperatures, problems breathing, or any of the flu symptoms that are identified in the CDC guidelines, that child will be isolated from the group. Parents/Guardians will be notified immediately to collect the child. All parents in the group will be notified of a potential infection. The local Health Department will be notified in order to receive further instructions for Philly KiDZ.**

Child Health

- Staff will receive education on COVID-19 symptoms as well as preventive measures.
- Children who start to experience symptoms of respiratory illness, including a fever of >100.4 while at Philly KiDZ care, will be isolated from other children until they can be picked up.
- Until further notice, all program field trips will be suspended.

Staff Health & Wellness

- Staff will wash their hands immediately upon entering the program and immediately prior to leaving.
- Staff will wear face masks/shields when performing their duties. Non powder latex free gloves will be worn when cleaning or disinfecting the space utilized by Philly KiDZ.
- Staff will receive additional training on infection control and workplace disinfection.
- Staff will not share their phone, devices or meal or utensils with one another or children.
- Staff will check their temperature at the beginning of each shift and notify their supervisor if their temperature is above 100.4 as well as, self-monitor for signs and symptoms of COVID-19 and notify their supervisor if any develop (fever or respiratory symptoms). If tested positive for COVID, staff must self quarantine for a minimum of 14 days
- Staff will not be allowed to work if they are feeling ill or experiencing respiratory symptoms.

Communication

- If the current situation changes and it becomes necessary to update our procedures or close our program temporarily, we will notify key family contact by email.
- You may follow our FACEBOOK page for late-breaking program updates.

Thank you for your understanding and patience as we implement these new procedures. Our goal is to minimize disruption while at the same time keeping you, your family and our staff healthy and well. Please, feel free to reach out to us via email with any questions you may have at phillykidzinitiative@gmail.com